

Writing 50 Assignment #1

Autobiographical Summary

Objective

For this assignment, you will compose a simple, 1–2 paragraph summary of yourself to help me learn more about you. If you intend to write a CV this quarter (Assignment #2) you may extend this assignment to a career statement that describes your past experience, present activities and future plans, particularly as it pertains to your post-college intentions.

Tasks

Please be certain that your autobiographical summary includes the following:

- A title that identifies the assignment (e.g., “Writing 50 Assignment #1”), instructor name, and date.
- Your contact information, including name, local address and phone number(s) where you can be reached. (This will be a helpful component of any professional email message.)
- Post-graduation plans. Do you intend to search for a job after graduation? If yes, which field(s)? Graduate school? Do you intend to apply to law/medical school, etc. Travel? Something else?
- Describe any current research, papers or pending publications in progress. Do you have a written work which you are working on now or in the near term? If so, what special needs do you have for your project?
- Include some other autobiographical background details about yourself. For example, where have you lived? What languages do you speak? What are your interests and hobbies? What are your long-term plans?

For assistance, see the instructor or the course website “Help” page.

Assignment Due Date

See the schedule (on course website) for due date.